

The Northern School of Contemporary Dance
The Board of Governors
Terms of Reference
THE NOMINATIONS COMMITTEE (July 2016)

1.	Membership	1.1	Three Board members (one of whom should be Chair of the Board) and the Principal.
		1.2	The Committee may, if it considers it necessary or desirable, co-opt up to two External Expert Members with particular expertise who may count towards the quorum.
2.	Quorum	2.1	Two.
3.	Frequency of Meetings	3.1	As and when required.
4.	Authority	4.1	The Committee is authorised by the Board to investigate any activity within its Terms of Reference. It is authorised to seek any information it requires from any Board Member, Committee or employee of the School and all Board Members and employees of the School are directed to co-operate with any request made by the Committee.
		4.2	The Committee is authorised by the Board to obtain outside legal or other independent professional advice provided that the Committee may not incur direct expenditure in this respect without prior approval of the Board.
5.	Attendance at meetings	5.1	The Committee shall have the power to invite such other persons to attend meetings as may be desirable and necessary.
		5.2	Other Board Members shall have the right of attendance, save that the Committee may, when they are satisfied that it is appropriate, meet without staff or student members being in attendance. Such persons shall not have a vote.
6.	Duties	6.1	Advise the Board on the re-appointment of members of the Board of Governors and External Expert members of committees.
		6.2	Be responsible for identifying and nominating candidates for the approval of the Board to fill vacancies on the Board of Governors.
		6.3	Be responsible for identifying and nominating candidates for the approval of the Board to fill vacancies for External Expert members of committees.
7.	Performance Monitoring	7.1	The Committee will consider its own performance against agreed performance indicators and report on this to the Board of Governors annually.
8.	Chair	8.1	The Chair of the Board of Governors shall chair the Committee.
9.	Committee Servicing	9.1	The Committee shall be serviced by the Clerk to the Governors.
10.	Reporting Procedures	10.1	Minutes of the meeting will be presented to the next available Board Meeting.

11.	Appointing Authority	11.1	Members shall be appointed by the Board of Governors.
12.	Approval and Reviews	12.1	These Terms of Reference will be reviewed and approved by the Board of Governors biennially. Date approved: 21 July 2016 Review due: 21 July 2018