

Appendix 2

**Student Engagement
Action Plan**

Student name:			
Student no:			
Lead Contact:			
Current Attendance Percentage			
Action plan issued by:			
Date Action plan discussed with student and agreed:		Action plan issue date:	
DETAILS OF ENGAGEMENT ACTION PLAN:			
Agreed Actions:			
Action plan period:			
Next steps if the actions of the plan are not met:			
Result of Action Plan (to be signed off at the end of the Action Plan period)			
Signature of Lead Contact			
Date:			
Signature of Student			
Date:			