

The Northern School of Contemporary Dance
The Board of Governors
ROLE DESCRIPTION AND PERSON SPECIFICATION
GOVERNOR

1. Duties of a Governor

Collectively governors contribute their professional and general skills and knowledge to the School in a non-executive role to:

- 1.1. Determine the educational character and mission of the School.
- 1.2. Consider, contribute to and approve the School's strategic direction and plan.
- 1.3. Support the Principal to enable the School's students to shape the art form of the future and contribute to the development of dance locally, nationally and internationally.
- 1.4. Support the development of appropriate partnerships and ensure the School is responsive to the needs of the communities it serves and local and national strategic priorities.
- 1.5. Oversee the School's activities.
- 1.6. Set measurable annual targets and monitor the School's performance.
- 1.7. Make effective and efficient use of resources and safeguard the School's assets.
- 1.8. Ensure the financial health of the School and approve the annual estimate of income and expenditure.
- 1.9. Oversee the appointment, grading, suspension, dismissal and determination of pay and conditions of service of senior post holders.
- 1.10. Set the framework for the pay and conditions of service of all other staff.
- 1.11. Provide constructive challenge and direction to the Senior Leadership Team of the School.

2. Individual Governors are required to:

- 2.1. Operate high standards of governance and probity and operate in accordance with relevant statutes including charity law, the Governors Code of Conduct and Rules and By-laws.
- 2.2. Serve on appropriate committees, or other groups established as required by the Board of Governors.
- 2.3. Contribute to the self-assessment review of governance.
- 2.4. Attend appropriate governor induction and training days as required.

3. General

- 3.1. Governors are required to be as flexible as possible in the conduct of their responsibilities and duties ensuring that the balance of "oversight" of the School and its business is seen as a positive contribution that does not interfere with the day to day operation and management of the School.
- 3.2. Governors are required to regularly attend the meetings of the Board of Governors and any committees to which they are appointed.

4. Time Commitment

- 4.1. Approximately 30-40 hours per annum.

Person Specification – Governor

	Essential	Desirable
General		
A commitment to education and the needs and success of learners.	✓	
A commitment to high standards of governance and probity and the ability to operate in accordance with the Governors Code of Conduct, the Nolan Principles and the Rules and By-laws of the Board of Governors.	✓	
Experience		
Experience of working at board level (or equivalent) in either the public or private sector.		✓
Skills		
Ability to think and act strategically.	✓	
Financial awareness.	✓	
A commitment to equality and diversity.	✓	
Proven interpersonal, communication and people skills including critical listening and the ability to ask probing questions.	✓	
Ability to work positively with others and to contribute as a member of a team.	✓	
Ability to work within a framework of collective decision-making in the best interests of the School and the capacity to make objective decisions.	✓	
Assimilation skills to help absorb and make use of a wide range of information and data.	✓	
Analytical and problem solving skills.	✓	
Ability to respect confidentiality.	✓	
The ability to learn and develop as a governor through training and self-evaluation.	✓	
Specific Skills		
Specific skills to strengthen the skill base of the Board of Governors as outlined for each vacancy.	✓	

